

## **G.11 Security at Mercy Services Centres**

### **1.0 INTRODUCTION/BACKGROUND**

Mercy Services administrative and service centres could attract people wishing to steal or assault. Potential thieves may believe that there is money or other valuables at the site. Disgruntled people may want to express anger or violence on the services located in the building or their staff/clients.

### **2.0 SCOPE**

The purpose of this procedure is to clearly define steps to be taken to ensure the security of all people at Mercy Services administrative and service centres.

### **3.0 POLICY STATEMENT**

Mercy Services is committed to making all reasonable efforts to ensure the health and safety of all employees/volunteers/visitors at Mercy Services administrative and service centres.

### **4.0 PROCEDURES**

***The procedures are not made publicly available to maintain the integrity of our security arrangements.***

***Please contact our office on (02) 4961 2686 for more information***